

Student Server: Enable Web Publishing

Client Support Services – Help Desk

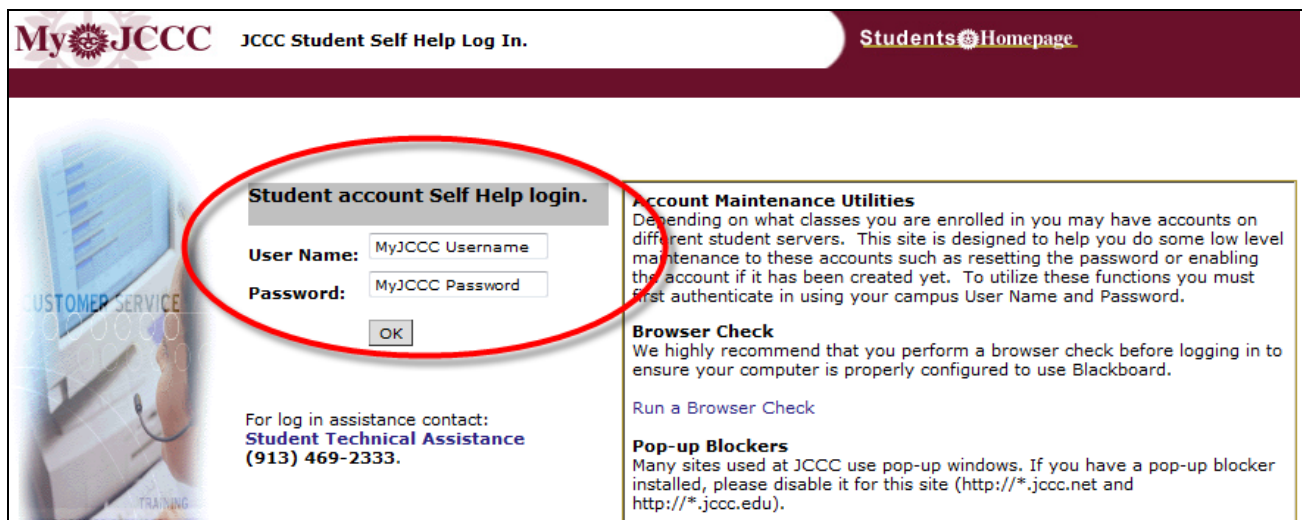
Revision 04-14-2010

This document describes how to enable your student server account to allow for web publishing. Once this feature is activated, your website can be accessed like any other website on the Internet.

All students at JCCC are provided 500 MB of network drive space on the student server to store personal files, projects, and course materials. Only you have access to the contents of your personal drive space, and can create, modify, or delete any files located there.

For more information, please visit the Help Desk webpage: <http://helpdesk.jccc.edu>

- 1) Login to **Student Self Help** with your MyJCCC username and password: <https://cssdb.jccc.edu/selfhelp/>



The screenshot shows the 'JCCC Student Self Help Log In' page. The login form is circled in red. It includes fields for 'User Name' and 'Password', both labeled 'MyJCCC Username' and 'MyJCCC Password' respectively, and an 'OK' button. To the right, there are sections for 'Account Maintenance Utilities', 'Browser Check', and 'Pop-up Blockers'. A 'Customer Service' graphic is on the left.

- 2) Click the **Activate** button(s).



The screenshot shows the 'Student Server: Student Name' management page. It has a table with columns 'Account' and 'Status'. The 'File Storage' account status is 'account does not exist' and the 'Web Directory' status is 'Virtual directory exists but public_html directory does not exist'. Both rows have an 'Activate' button circled in red. A 'Logout' button is at the bottom. A 'Customer Service' graphic is on the left.

Account	Status
File Storage	account does not exist
Web Directory	Virtual directory exists but public_html directory does not exist

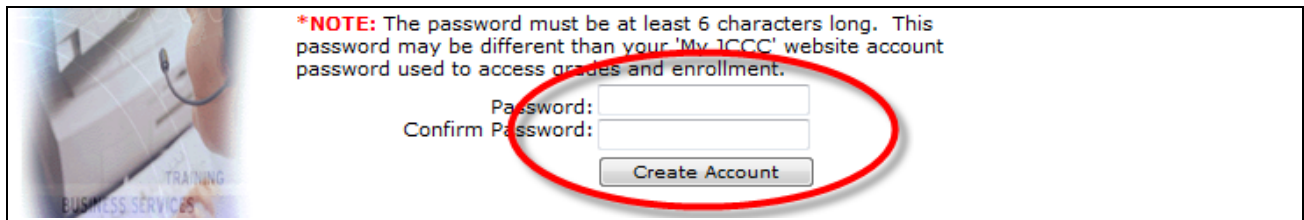
3) Please read the **Server Space and Webpage Use Policy**.

If you agree, click the **I Agree** button at the bottom of the page.

This is **required** to activate your File Storage and Web Directory.



4) If you have not created a Student Server password, you will be prompted to create one. This password may be different from your MyJCCC password.



5) Your **File Storage** and **Web Directory** status should now be **(active)**

Once a valid webpage has been uploaded, it can be accessed using a web browser:

<http://students.jccc.edu/username>

